


CHECKLIST FOR SINGAPORE VISIT VISA

 Singapore Tourist Visa Checklist

Basic Documents

Original passport (and old passport if available; FIR copy if lost).

Completed Form 14A (no overwriting, same ink, signed across photo).

Name filled exactly as per passport (surname + given name).

3 recent color photos (35mm x 45mm, matt finish, white background, 80% face coverage).

Self-covering letter (purpose of visit, duration, name, passport number, travel dates, monthly income).

Flight tickets (onward & return) and hotel booking (if available).

Applicant's contact number and stay address in Singapore.

Employment / Business

Employees: ID card, last 3 salary slips, bank statement, 2 years ITR/Form 16.

Business/Partnership: Registration certificate, GST number, covering letter on company letterhead, 3 months bank statement, 2 years ITR.

Family Categories

Housewife: Husband's professional proof, 3 months bank statement, husband's passport copy.

Students: Bonafide certificate, ID card, NOC.

Marriage Certificate: Required if spouse's name not endorsed in passport.

Other Categories

Farmers: Land asset details, bank statement, VAO certificate

Sponsored Trips: Sponsor's employment details + letter

Incentive Groups: Confirmation letter from tour operator/company, applicant phone number

Freelancers: Income proof + 3 months bank statement

Retired Persons: Pension book/order + 3 months bank statement

Students with Parents: School/college ID or bonafide certificate

Invitee Documents (if applicable)

Singapore host's passport copy (front & back)

Invitation letter

IC/ID/Employment pass copy

Business visit: Company invitation letter (purpose & duration)

Form V39A (must be filled by invitee for each passenger)

Important Notes

Processing time: 3–5 working days (including courier)

Visa approval/rejection is at the sole discretion of the Consulate

Consulate may request additional documents or personal interview

Submission does not guarantee visa approval; incomplete documentation may lead to rejection

